

MINUTES ~ Utah Public Health Association Board Meeting
Date & Time: April 2, 2014 ~ 11:30 AM Location: SLCoHD, Room S3800
Phone In: 435-986-2400 - Participant Pin #7333 - Bridge Sponsor Pin #7222

Final 05-07-2014

<i>Set up</i>	Set up – Conference Phone, Projector, etc	<i>Approx Times</i>
<i>Preliminaries</i>	Attendees:	11:15 AM

AGENDA ITEMS

Anna Dillingham, Jenny Johnson, Holly Budge, Kathie Marti, George White, Paul Wightman, Heather Borski, Audrey Stevenson, Darrin Sluga, Jamie Pluta, Leslie Workman, Stephanie Croasdell, Dexter Pearce, Dan Kinnersley, Stephanie Hart, Jeff Coombs, Rebecca Fronberg, Brian Fast, Heather Sarin

Begin Meeting	Call Meeting to Order, Recognize Visitors, Introduce New Board Members Confirm Quorum: 8 voting Officers & Board members present and phone-ins Approve Minutes: March Board Meeting <i>Motion to Approve and Second; Discussion; All in Favor / Opposed</i>	<i>Approx Times</i> 11:30 AM 5 Min
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Heather Borski moved to accept the March UPHA meeting minutes and Kathie Marti seconded—minutes approved as accepted.
Motion Passed

Reports From Management Units		11:35 AM 15 Min
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Member Services		11:50 AM 30 Min
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<input type="checkbox"/>	Awards Committee - Terri Sory, Chair Theodore Beatty Award nomination: Dr. Brad Neiger He is the former director of Davis county Health Department and has been involved in various programs such as UDOH injury prevention and the Indoor Clean Air Act and other legislation, along with involved in UPHA	Terri
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Dan Kinnersley made motion to accept Dr. Brad Niger as the nominee for the Theodore Beatty Award, Heather Borski seconded the nomination.
Motion passed.

Public Health Heroes—need completed nomination form for award committee:
Terri to follow up with George to complete nomination form

Motion proposed by Jeff Coombs and seconded by Dan Kinnersley to accept the nominees for the Public Health Heroes: Dr. Marsden Blanch, Megadyne CEO, Paul Keyser, President, Utah Paperbox Company and Fred Lampropoulos, Chairman and CEO of Merrit Medical Systems was moved by Jeff Coombs
Motion passed.

<input type="checkbox"/>	Conference Update Early Bird Registration extended until April 4 Speed mentoring for students scheduled on April 15 Location for next year’s meeting to be announced at annual conference Push for registration—inform staff Speakers—are required to register and pay for attending conference T-shirts—working through how to order on-line	Audrey/Dex
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- Bylaws changes—reviewed various sections (see bylaws attachment for detailed changes, summary below) Dan/Paul

Article 3 Section 1b Early professionals graduated within 2 years of school
2 At application members can join up to 2 sections according to professional or work interests

Article 4 New Section—Organization Sections and Special Interests Groups

Section 1 Sections Defines what a section is

Section 2 Organization Public Health Disciplines

Sections shall represent the following public health disciplines, professions or programs:

- a) Nursing
- b) Environmental Health
- c) Health Education & Promotion
- d) Health Administration
- e) Epidemiology
- f) Student Assembly
- g) Nutrition/Dietetics

Section 3 Defines what a section does

Section 4 Outlines Section Leadership

Section 5 Discusses Section meetings

Section 6 Outlines duties of the Section Council

Section 7 Reviews Section Finances

Section 8 Defines Special Interest Groups (SPIG)

Article 6 (Subsequent Articles are renumbered due to new Article 4)

The Board of Directors

Student Board member will remain on the Board and serve for 2 years

Board approves new SPIG

Suggestion—have an editor review prior to providing to UPHA members

Motion presented by Audrey Stevenson and seconded by Heather Borski to approve the bylaws as discussed.

Motion passed (1 abstention)

Discussion: Will present overview of changes at UPHA annual meeting, this will bring UPHA to have a similar structure as APHA and organizations in other states.

- APHA / CDC Grant Update –Received it and are spending it.
- Membership Committee Report—
Scholarship recipient from the University of Utah was Hilary Ann Kohler

Paul
Darrin

Jaywalking contest—3 questions, no responses, will extend. E-news out to students in an effort to generate more interest.

Job Board—Holdunn Rutkoski “Mr. Teeth” will present to board in May.

Membership database—will follow-up and set up steps to figure out lost folks.

- National Public Health Week—did not get Governor’s letter. Require 6 week minimum notice, need to forward by November if want a declaration by spring. Promote video campaign—activity theme, variety of questions. Webinars—social media blast.

12:20 PM

Communications

- Web Site Updates Holly **15 Min**
- Convio Issue—need to communicate what it is (constituent database), recommendation is to get administrators together. Anna

Director/ Staff

- Assignments for the Annual Business Meeting--April 16—Dan Kinnersley will be Parliamentarian. **12:35PM**
15 Min

Policy / Advocacy

- Legislative Summary—Heather to e-mail out final bill tracking form. Heather **12:50PM**
10 Min

Financial

- Revised Financial Procedures—pulled together team to review financial roles & responsibilities. Leslie provided handout (attached). Executive director suggested moving tax forms to Treasurer Recommendation—hire a paid bookkeeper. Leslie

Dan Kinnersley moved that we accept roles and responsibilities as outlined in the Revised Financial Procedure document, Jeff Coombs seconded.
Motion passed.

Treasurer—proposed Brian Fast to replace outgoing treasurer and put on the UPHA annual ballot of officers.

Next Board Meeting: May 7, 11:30 am, SLCoHD S3800