

A G E N D A ~ Utah Public Health Association Board Meeting

Date: Wednesday, September 5, 2012 Time: 11:30 a.m. Location: SLVHD, Room S3800

<i>Set up</i>	Set up – Conference Phone, Projector, etc	Time
<i>Preliminaries</i>	Copies of Agendas and Minutes from last meeting	11:20 AM
	Attendance sheet (including visitor list)	
	Confirm Quorum Attending / Connected – 8 voting Officers + Board members	

AGENDA ITEMS

Begin Meeting	Call Meeting to Order, Recognize Visitors	11:30 AM 5 Min
Exec. Director and Affiliate Rep. Reports		11:35 AM 40 Min
	Executive Committee	
	<input type="checkbox"/> New Secretary	Darrin
	<input type="checkbox"/> Event Planner Update	Paul
	<input type="checkbox"/> Additional Affiliates	Paul/Eric
	- Draft MOU	
	- Women’s Health Coalition	
	- Utah Council on Worksite Health Promotion	
	<input type="checkbox"/> Board Liability Insurance	Paul
	<input type="checkbox"/> Affiliate Representative Report – APHA Conference (Affiliate Day)	Darrin
	<input type="checkbox"/> GoTo Meetings	Paul
	<input type="checkbox"/> Ways to Recognize UPHA Sponsors	Paul
Reports From Management Units	Student Caucus	12:15 PM 10 Min
	<input type="checkbox"/> University Presentations	Stephanie
	<input type="checkbox"/> Current Projects	Meghan
	Policy	12:25 PM 20 Min
	<input type="checkbox"/> PHACT Campaign	Len
	<input type="checkbox"/> Coalition for Tobacco-Free Utah – Partnership	Len
	<input type="checkbox"/> Internship Guidelines/Expectations	Heather
	Member Services	12:45 PM 15 Min
	<input type="checkbox"/> 2013 UPHA Conference	Darrin
	- Keynote speaker brainstorm	
	<input type="checkbox"/> Member Benefits	Eric
	Communications	1:00 PM 10 Min
	<input type="checkbox"/> Transition to Convio	Lance
	<input type="checkbox"/> Board Member Info correct?	Lance
	<input type="checkbox"/> E-news (new officers, conference summary, and PH week summary)	Lance
	Financial	1:10 PM 20 Min
	<input type="checkbox"/> Treasurer Report	Janell
	<input type="checkbox"/> Replacement for Nathan	Rebecca
	<input type="checkbox"/> Budget Submission Process	Rebecca
	Other Items:	
	<input type="checkbox"/> Utah Marathon and State Festival	George
	<input type="checkbox"/> Utah Association of Local Boards of Health – Door Prizes	Audrey

ADJOURN **1:30 PM**

Next Meeting: October 3, 2012